

GOVERNMENT DEPARTMENTS AND AGENCIES, CREDIT CARD STATEMENTS, CHECKING

2131. Mrs C.L. Edwardes to the Minister representing the Minister for Racing and Gaming; Government Enterprises

For each Department and Agency within the Minister's portfolio, including the Ministerial Office -

- (a) are the statements from credit card companies checked against invoices, before being passed on for payment; and
- (b) if not, why not?

Mr E.S. RIPPER replied:

MINISTERIAL OFFICE

- (a)&(b) Credit card statements are paid in full on receipt of the statement without reference to invoices. This practice avoids interest rate penalties.

Cardholders subsequently provide supporting information when acquitting individual cardholder statements.

This practice meets with Office of the Auditor General approval.

GOLD CORPORATION

- (a) Yes
- (b) Not applicable

GOVERNMENT EMPLOYEES SUPERANNUATION BOARD

- (a) Yes
- (b) Not applicable

INSURANCE COMMISSION OF WA

- (a) Invoices are checked against credit card statements, but often after payment has been made by direct debit. Refer to (b).
- (b) There is usually one week between the date of receipt of statements from credit companies and the payment due date. In order to avoid any interest payment and late payment penalty, credit card balances are paid in full on the due date monthly by direct debit.

The credit card statement is checked against the invoices at the earliest opportunity and signed by the authorised officer incurring the expenses in accordance with the limits set out in the Insurance Commission of Western Australia's Delegations and Authorisations Manual. Any items appearing on the statements which are disputed (a rare occurrence) are followed up with the credit card company and, if necessary, adjusted (credited) on the following month's statement.

LOTTERYWEST

- (a) Lotterywest always checks statements from credit card companies against invoices before being processed on for payment.
- (b) Not applicable

RACING AND GAMING DEPARTMENT OF

Department of Racing, Gaming and Liquor; Racing and Wagering Western Australia (including the Totalisator Agency Board); and Western Australian Greyhound Racing Association.

- (a) Yes.
- (b) Not Applicable.

Burswood Park Board

- (a)&(b) Burswood Park Board does not use a credit card.

WATER CORPORATION

- (1) Yes.
- (2) Not applicable.